



## PUBLIC POLICY MANAGER

At Center for Health Progress, we believe our health care system should work for all Coloradans. So, we bring people together to ensure factors like race, income, and ZIP code don't determine a person's access to care and opportunity to live a healthy life. When we uncover commonsense solutions to these complex challenges, we get closer to ensuring our health care system works for everyone. Because when our neighbors are healthy, our communities prosper, and Colorado is stronger. This is a dynamic organization with a 20-year history of creating opportunities and eliminating barriers to health equity for all Coloradans. Our long term goal is: by 2023, people who experience preventable health disparities due to historic and systemic injustices have access to timely, high-quality, and affordable health care services that meet their needs.

We are seeking diverse candidates to contribute to this broader vision through a leadership role in our public policy work. Center for Health Progress is an equal opportunity and affirmative action employer committed to championing policies and practices that promote health equity and combat the fact that race, income, ZIP code, and other social factors largely determine a person's access to care and opportunities to live a healthy life. View our [health equity commitment](#) for more details.

The Public Policy Manager will create and deploy strategies for policy change, especially in working directly with our Community Organizing Department to strategize and implement pathways to achieve systems-level change for campaigns and issues that community members identify. The Manager will also actively work to identify where Center for Health Progress policy and advocacy expertise can increase health equity in line with our current strategic plan. It is important to note that policy change occurs in a variety of ways, not limited to the state Capitol. The Manager will report to the Director of Health Systems Change, and will supervise at least 1 full-time staff member.

The ideal candidate will have proven strategic thinking, relational, leadership, facilitation, and research/analysis skills. The ideal candidate will also have strong policy and health care systems background and experience as well as an understanding of the health care system and the social factors related to a person's barriers and opportunities to achieving optimal health. Additionally, the ideal candidate will have experience in building strong and effective coalitions, a history of working on community-level change efforts, the ability to manage multiple projects and logistics and oversee program-level activities, and the ability to communicate effectively both in writing and in presentations.

### GENERAL JOB DUTIES

- Lead strategic thinking toward and in implementation of policy advocacy tactics to accomplish outcomes for the organization, especially in partnering with grassroots community members
- Oversee and design research, analysis, and partnership-building around issues needing public policy changes, especially where health equity approaches can be incorporated
- Manage the general policy and advocacy work of Center for Health Progress, with research, analysis, memo-writing, relationship- and coalition-building, and advocacy and lobbying as appropriate
- Evaluate impact of organization's policy change work and make improvements as needed
- Build relationships with trained community members, health care providers, local health care leaders, and state-level health care leaders to coalesce toward needed change

- Contribute to Health Systems Change Department’s strategic planning and fundraising activities
- Contribute to Center for Health Progress communications, general activities, and relationship building
- Represent Center for Health Progress at speaking engagements as a topic expert

## IDEAL SKILL SET AND QUALIFICATIONS

- 5-7 years of relevant experience OR a combination of work experience and a degree in a related field – we equally value those who have pursued higher education and those who have developed skills through on-the-job experience
- Personal values that align with the organization’s values and commitment to health equity
- Strong written and verbal communication skills, including public speaking ability
- Strong facilitation, people management, and coalition-building skills
- Background knowledge of the health care system in Colorado and the current environment
- Relationship-building skills including establishing effective individual and group relationships and the ability to work in collaboration with other health policy advocacy groups
- Flexible, adaptable, energetic, optimistic team player with a willingness and ability to work independently and a passion for the work
- Ability to manage details and logistics for multiple projects and the ability to take initiative and ownership of projects and program-level activities
- Ability to meet deadlines and prioritize tasks
- Willingness to travel as needed (at minimum, 1-2 times a year) and work occasional weekend or evening events (at minimum, 3-4 times a year)
- Language skills preferred, though not required, especially in Spanish

## COMPENSATION AND BENEFITS

Center for Health Progress is a workplace that is inclusive, values-based, and flexible. This position is full-time and includes:

- Workweeks averaging to 40 hours a week, with the opportunity for compensatory time off, flexible work schedule, and tele-commuting
- Salary ranging from \$50,000-55,000
- Paid time off in first year amounting to 10 full workdays and additional PTO with increased seniority, and 10 paid holidays, including 3 floating
- Optional medical and dental benefits with premiums paid for employee and dependent children, and a portion paid for spouses
- Retirement benefits with up to a 4.5% employer match
- Cell phone stipend of up to \$50 per month
- Annual professional development stipend and other opportunities for learning and growth

## PROCESS FOR CONSIDERATION

This position is expected to be filled in mid-July with a flexible start date. We anticipate two sets of interviews through June before arriving at a final decision at the end of June. Submit resume and cover letter to [weare@centerforhealthprogress.org](mailto:weare@centerforhealthprogress.org) by **close of business June 9**. Please include in cover letter an answer to the following questions:

- “What are the most critical elements in effectively changing public policy?”
- “Based on your personal lived experience, what is your relationship to power and privilege?”

Please direct all inquiries to [Michelle Muñoz](#), Office Manager.